

**MOVE-IN INSPECTION AND LEASE ADDENDUM**

√	PROBLEM	DESCRIPTION
<b>WINDOWS</b>		
	Missing/Torn screens	
	Missing/Broken storm windows	
	Broken/Cracked glass	
	Missing/ Broken locks	
	Other	
<b>DOORS</b>		
	No deadbolt locks	
	Broken locks	
	Missing/Broken door knobs	
	Other	
<b>WALLS / CEILINGS/ FLOORS</b>		
	Chipped / Flaking paint	
	Holes or cracks in walls	
	Dirt/ Stains on walls	
	Leaky roof or ceiling	
	Holes in carpet	
	Dirty carpet	
	Missing/Broken tiles or linoleum	
	Broken Kitchen Cabinets	
	Other	
<b>PLUMBING</b>		
	Clogged pipes/ toilet	
	Bad water pressure	
	Dripping faucets	
	Leaks	
	Other	
<b>ELECTRICAL</b>		
	Smoke detector	
	Exposed wiring	
	Short circuits	
	No cover plates on outlets	
	Other	

√	PROBLEM	DESCRIPTION
<b>FURNACE</b>		
	Not enough heat	
	Gas leaks	
	Thermostat	
	Other	
<b>APPLIANCES</b>		
	Broken stove/oven	
	Broken refrigerator	
	Other	
<b>INFESTATIONS</b>		
	Mice	
	Cockroaches	
	Bedbugs	
<b>OTHER AREAS</b>		
	Bare patches in yard	
	Trash from previous tenant	
	Problem with garage	
	Leaky basement	
	Pay utility bills	
	Other	

**LEASE ADDENDUM**

The landlord and tenant agree to add to the lease that the landlord will make the repairs listed on this checklist by the following date:

Tenant: \_\_\_\_\_ Date: \_\_\_\_\_  
*(signature)*

Landlord: \_\_\_\_\_ Date: \_\_\_\_\_  
*(signature)*

Address of rental unit: \_\_\_\_\_  
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