

**Notarize and mail this request with \$8.00 and a Self-Addressed Stamped envelope to this address:**  
*Codsigaaga oo soo mari nootaayada oo soo raaci \$8.00 iyo baqshad leh tikidka boostada iyo cinwaankii lagu soo diri lahaa:*

**CJIS Criminal History Access Unit  
Bureau of Criminal Apprehension  
1430 Maryland Avenue East  
St. Paul, MN 55106**

## **REQUEST FOR COPY OF CRIMINAL RECORD FROM THE BUREAU OF CRIMINAL APPREHENSION**

*Codsiga Nuqul Ka Mid Ah Diiwaankaaga Fal Dambiyeedka Ee Xafiiska Dabi Baarayaasha Gobolka*

**\*\*Note: if you are seeking expungement of a predatory offense (for example, criminal sexual conduct), please contact an attorney first\*\***

**\*\*FIIRO GAAR AH: haddii aad dooneyso in aad codsato in diiwaankaaga la xiriir xadgudubka la qariyo (tusaale ahaan sida xadgudubka galmoodka), fadlan la xiriir qareen marka hore\*\***

Please mail me copies of both my public and private BCA Criminal Records, both juvenile and adult, to the address listed below:

*Fadlan ii soo dir nuqul ka mid ah Diiwaankayga Fal Dambiyeedka BCA ee dadweynaha u furan iyo kan qaarka ah, ee caruurnimada iyo dadka waaweyn:*

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Name (*Magac*)

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Address (*Cinwaanka*)

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City, State and Zip (*Magaalada, Gobolka iyo Nawaaxiga (IYO Zip)*)

I understand that the BCA needs the following information to release my records:

*Waxa aan fahamsanahay BCA iga dooneyso macluumaadka hoos ku xusan si ay u baarto macluumaadkeyga:*

**Full Name** (*Magaca Sadexan*): \_\_\_\_\_

**Other Names - Maiden Name, Former Married Name, Alias, etc:**

*Magacyada kale - Magaca Guurka, Magacyada Hore ee La li Yaqiinay, Naaneys, iwm:*

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**Date of Birth** (*Taariikhda Dhalashada*): \_\_\_\_\_

**Signature** (*You must sign in the presence of a Notary Public*):

*Saxiix (Waa in aad ku saxiixdaa Nootaayada Dadweynaha):*

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**Today's Date** (*Taariikhda Maanta*): \_\_\_\_\_

I understand that even if I am on public assistance or reside in a shelter the BCA will still not waive the \$8.00 cost associated with sending me my criminal record. Enclosed as the payment of the \$8.00 fee is: (circle one of the following)

*Waxa aan fahamsanahay xitaa haddii aan la i siin gargaarka dadweynaha ama aanan deganeyn guryaha dadweynaha in BCA aanay iga cafineyn \$8.00 ee la doonayo in aan bixiyo si la iigu soo diro diiwaanka fal dambiyeedka. Waxaan ku soo lifaaqay lacagta kharashka oo dhan \$8.00 kuna soo diray: (Mid ka dooro)*

**a personal check / a money order / cash (not recommended)**

*Jeegeyga bangiga / jeegga ( money order) / cadaan (ha ku soo dirin)*

**Notorization** (Nootaayada):

Sworn/affirmed before me this \_\_\_\_ day of  
*Waxaa igu hor dhaartay/i hor yimid \_\_\_\_ maalinta*

\_\_\_\_\_  
Notary Public / Deputy Court Administrator  
*Nootaayada Dadweynaha / Shaqaalaha Maxkamadda*

\_\_\_\_\_, 20\_\_\_\_