

**Ntaus thwj notorized thiab xa daim ntawv no nrog rau \$8.00 thiab ib lub hnav ntawv muaj koj qhov
chaw nyob thiab lo daim "stamp" mus rau lwm chaw nyob no**

CJIS Criminal History Access Unit
Bureau of Criminal Apprehension 1430
Maryland Avenue East
St. Paul, MN 55106

Request For Copy of Criminal Record From the Bureau of Criminal Apprehension

Mus Thov Tau Daim Luam Ntawm Cov Keeb Kwm Ua Txhaum Cai Los Ntawm
The Bureau Of Criminal Apprehension

***Sau cia: yog koj nrhiav kom tshem tawm tau cov kev txhaum cai yuam deev (piv txwv, kev txhaum
cai quab yuam deev), thov tiv tauj ib tug kws lij choj ua ntej***

**Please mail me copies of both my public and private BCA Criminal Records, both juvenile and
adult, to the address listed below:**

*Thov luam ib daim qauv thiab xa kuv cov Keeb Kwm txhaum cai tag nrho cov pub pej xeeb pom thiab cov tsis pub
pej xeeb pom tuaj rau kuv, cov thaum hluas thiab laus, rau lub chaw nyob hauv qab no.*

Name (Npe)

Address (Chaw Nyob)

City, Stae and Zip code (Zos, Xeev thiab Zip code)

I understand that the BCA needs the following information to release my records:

*Kuv nkag siab tias BCA yuav tsum tau kuv cov ntaub ntawv qhia txog kuv hauv qab thiaj li tso tau kuv cov
keeb kwm tawm:*

Full Name (Npe/Xeem): _____

Other Names - Maiden Name, Former Married Name, Alias, etc:

(Lwm Lub Npe -Hluas nkauj, Lub npe yuav txij nkawm tas los, Npe cuav, etc:)

Date of Birth (Hnub Yug): _____

Signature (You must sign in the presence of a Notary Public):

Kos npe (Koj yuav tsum tau kos npe tim ntsej tim muaj ntawm ib tug neeg mauj cai ntaus thwj "Notary Public"):

Today's Date (Hnub tim): _____

I understand that even if I am on public assistance or reside in a shelter the BCA will still not waive the \$8.00 cost associated with sending me my criminal record. Enclosed as the payment of the \$8.00 fee is: (circle one of the following)

Kuv nkag siab tias txawm kuv tau nyiaj pab los ntawm tsoom fwm los yog nyob hauv cov tsev nkaum (shelter" lub chaw BCA yuav tsis zam qho nqi \$8.00 es muaj feem nrog xa nrog cov keeb kwm txhaum tuaj rau koj. Nyob nrog daim ntawv yog \$8.00 tus nqi: (khij ib qho hauv qab no)

a personal check / a money order / cash (not recommended)

Kuv phau tshev / daim money order /Nyiaj ntsuab (tsis pom zoo)

Notarization: (Ntaus Thwj)

Sworn/affirmed before me this _____ day of _____
(Tsa tes/lees ntawm kuv tim ntseg tim muag) _____ (hnub tim) _____)

Notary Public / Deputy Court Administrator _____
(Tus Neeg Muab Cai Ntaus Thwj/Thawj Tswj Hais Tsev Hais Plaub)

_____, 20____